

**PRELIMINARY BULLETIN
REGULAR MEETING OF THE OTTO-ELDRED SCHOOL BOARD
Otto-Eldred High School
Tuesday, March 12, 2024 / 6:30 PM**



I. Pledge of Allegiance

II. Roll Call

III. Approval of Minutes

IV. Public Comment

V. Treasurer's Report

VI. Approval of Bill List

VII. Cafeteria Report

VIII. Schedule of Accounts

IX. Athletic Fund Report

X. Administrative Reports

XI. Old Business

A. Policy Updates

1. The following policy updates have been uploaded to the March online board folder for first review and final approval.
 - 903 Public Comment in Board Meetings (1st Reading)
 - 200 Enrollment of Students (Final Reading)
 - 202 Eligibility of Nonresident Students (Final Reading)
 - 205 Students not of School Age (Final Reading)
 - 217 Graduation (Final Reading)
 - 254 Educational Opp for Military Children (Final Reading)
 - 810 Transportation (Final Reading)

XII. New Business

A. Personnel

1. An addendum to the OESD Custodial Agreement has been developed that would serve as a retirement incentive for staff to help provide post-retirement insurance. The opportunity would be in effect through June 30, 2024.
2. Ms. Debra Shaffer, Custodian, has submitted her resignation for retirement purposes (per the adopted incentive), effective August 1st, 2024. Mr. Splain recommends your approval.
3. Mrs. Mary Kay Templin, School Nurse, has submitted her resignation for retirement purposes (per the adopted incentive), effective June 1st, 2024. Mr. Splain recommends your approval.
4. The following individual is recommended as a Substitute Teacher for the remainder of the 2023-2024 School Year:
 - Abby Sheeler (Eldred, PA)

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B. Summer School / Summer Staff

1. Mr. Splain recommends your approval for the following:
 - Elementary Summer School for grades Kindergarten through 6th. Proposed dates will be from June 17th–July 18th, 2024 (Mon–Thur).
 - Kindergarten Camp for incoming Kindergarten students. This camp will be held for 2 days in August with a Kindergarten Open House on the evening of the second day of camp.
 - High School Summer School/Remediation (grades 7th–12th) this summer, including summer PE/Health. Staff will be solicited based on content areas needed.
 - Mr. Pantuso requests permission to seek up to 2 summer custodial staff workers for this summer to assist with landscaping, cleaning, and special projects. Mr. Splain recommends your approval.
 - Mrs. Krott and Mrs. Nichols request permission to seek summer food staff for the anticipated needs this summer. Mr. Splain recommends your approval.

C. 2024-2025 Budget Planning

1. Mr. Splain and Mrs. Flexman will provide an update on the budget process as it relates to program planning, personnel costs, and other factors.
2. Rate increases need to be approved by our school board for dental and medical/prescription plans. Mrs. Flexman and Mr. Splain request approval of a medical/prescription premium increase of 6% and a dental premium increase of 30%. The SHRIT requires notice of changes by April 1st.
3. Mr. Splain will provide a quote for a new football scoreboard to be installed for the 2024 season.

D. Volunteer Positions

1. Summer Ag Program Volunteers (presentation)
 - Anna Schussler, Jaidyn Goodman
2. The following individuals are recommended as Volunteers for the remainder of the 2023-2024 School Year:
 - Track and Field Volunteer: Jaden Studer

E. Supplemental Positions

1. The following individuals are recommended for open 2023-2024 Supplemental Positions:
 - BandFest 2024 Ticket Taker: Amy Coffman
 - BandFest 2024 House Managers: Katie Jo Barrett, Cole Palmer

F. Occupational Advisory Committee Member Approvals

1. Attached, Mr. Witmer has submitted a revised list of Committee Members for the Agriculture Science Program-Occupational Advisory Committee. Mr. Splain recommends your approval.

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G. Field Trips

1. Mr. Splain recommends the approval of the following Field Trips:

- IU9 Quiz Bowl
 - Date: 04/05/24
 - Location: IU9 Smethport or OEHS
 - Students: 4 Elem, 4 Middle School
 - Chaperones: 2 (Burkhouse/Daniels)
 - Transportation: District Van
 - Total Estimated Cost: \$250.08

- Penn State University Campus Visit
 - Date: 04/12/24
 - Location: State College
 - Students: 5 (9th-11th gr)
 - Chaperones: 2 (Daniels/Mealy)
 - Transportation: District Van
 - Total Estimated Cost: \$284.50

- Culinary and Entrepreneurship Workshop
 - Date: TBD April 2024
 - Location: Eddie's on Main, Port Allegany
 - Students: 8
 - Chaperones: 2 (Daniels/Mealy)
 - Transportation: District Van
 - Total Estimated Cost: \$236.48

H. Agreements / Resolution / Plans

1. Mr. Splain will present a Resolution in support of funding for the roof project through PCED.
2. Mrs. Burns will share highlights of the proposed Special Education Plan. The plan needs to be on public review for 28 days. Approval and submission are due prior to May 1, 2024.
3. Mr. Matthew Splain recommends the approval of the following service agreements:
 - 2024-2025 UPB Dual Enrollment