

**OFFICIAL MINUTES OF THE REGULAR MEETING OF THE
OTTO-ELDRED BOARD OF EDUCATION**

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred High School Library on Tuesday, January 9, 2024, at 6:30 p.m. The meeting was called to order by President, Cynthia Murphy.

The meeting began with everyone present saying the Pledge of Allegiance.

PRESENT:

BOARD MEMBERS: Lindsey Anderson, Lance Baker, Lisa Beaver, Robert DeLong, Jeannine Gray, Erikka Henretta, Cynthia Murphy, Nate Rodgers, Jolene Schuessler

ABSENT: None

ADMINISTRATION: Matthew D. Splain, Superintendent; Nicholas J. LaBella, High School Principal; Lindsay Burns, Director of Student Services/Special Education; Nichole Garthwaite, Elementary Principal; Jodi L. Flexman, Business Manager/Board Secretary

ABSENT: None

FACULTY/STAFF: Brandon Witmer

VISITORS: Heidi Gulnac, Amy Jordan, Linda Lasher, Wanda Stebbins, Candy Stevens

REPORTERS: None

Minutes

Motion: It was moved by Lance Baker, seconded by Jeannine Gray, to approve the minutes of the regular meeting held on Tuesday, December 5, 2023, and the Special Meeting on Wednesday, December 13, 2023. All present voted yes.

At this time, the Board provided time for public comment. No public comment was given.

Treasurer's Report

Motion: It was moved by Lisa Beaver, seconded by Lance Baker, to approve the November 2023 and December 2023, treasurer's reports as presented. All present voted yes.

Bill List

Motion: It was moved by Lance Baker, seconded by Lindsey Anderson, to approve the January 2024 General Fund bill list as presented. All present voted yes.

Cafeteria Report

Motion: It was moved by Lisa Beaver, seconded by Robert DeLong, to approve the November 2023 and December 2023 cafeteria reports as presented. All present voted yes.

The Schedule of Accounts and Athletic Fund reports for November 2023 and December 2023 were presented to the Board for their information.

Mr. LaBella updated the board with the names of the student of the month and citizens of the month award winners. He also related that several students are participating in the upcoming music events through District Band and Choir.

Mrs. Garthwaite noted that there are some additional updates on the standard-based report cards. Staff are to review current curriculum maps to be used with EduPlanet Software. Winter testing is in session. More teachers will participate in 3D Science training.

Mrs. Burns provided a brief update on current enrollment and the anticipated enrollment of PreK for next year. The Winter Keystone rosters have been finalized and testing will proceed.

Mr. Splain discussed some potential funding for building work that could be used for roof repairs. He also provided data on Kindergarten – 2nd grade enrollments in the IU9 and para support for reference of planning for the 2024-2025 school year.

There are several policies listed that are available for the first reading/review.

Policies

Motion: It was moved by Jeannine Gray, seconded by Lisa Beaver, to approve the following policies:
815 Acceptable Use Policy
819 Suicide Awareness, Prevention, & Response
All present voted yes.

Agreements

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the special graduation plan for a past student who would have graduated in 2020. All present voted yes.

Agreements

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the awarding of a

diploma for a member of the class of 2020. All present voted yes.

Agreements

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the MOU with Otto Township Police Department. All present voted yes.

Mr. Adam Batesky from Buffamante Whipple Buttafaro PC, presented the Board with the results of the local audit for the 2022-2023 fiscal year.

Transfers

Motion: It was moved by Erikka Henretta, seconded by Lisa Beaver, to approve the following accounts and fund transfers; (Document listing amounts also in attachments)

Additional \$25,000 transfer to capital – Transferred on 10/18/2023,

\$150,000 transfer from the Retirement Rate Stabilization to the Post Retirement

and the listed transfers and accounts to PSDLAF –
 Capital \$500,000
 Debt Reserve \$1,200,000
 Retirement Rate \$131,999.19
 Post Retirement \$167,453.80
 Safety Reserve \$50,000
 Cafeteria \$100,000

All present voted yes.

Personnel

Motion: It was moved by Lisa Beaver, seconded by Lindsey Anderson, to approve the MOU that will update the supplemental lists and amounts for the 2024-2027 OEEA/OESD Collective Bargaining Agreement. All present voted yes.

Personnel

Motion: It was moved by Erikka Henretta, seconded by Lisa Beaver, to approve the MOU that will provide a retirement incentive prior to the expiration of the current CBA. All present voted yes.

Personnel

Motion: It was moved by Lisa Beaver, seconded by Jolene Schuessler, to approve the attached listing of teachers, substitutes, custodians, para-

professionals, and/or café workers for the 2023-2024 school year:

Homebound – Stefanie Wolf

Substitute Teacher – Kaylee Turk

Substitute Teacher, Sub Aide, Sub Café – Chelsea Thomas

Classroom Monitor – Andrea Falk, Robin Wilson

Substitute Aide – Donya Mealy

Pending receipts of certifications, clearances, and any other necessary documentation. All present voted yes.

Supplemental

Motion: It was moved by Lisa Beaver, second by Erikka Henretta, to approve the resignation of Ms. Michelle McNett as an assistant track coach for the 2023-2024 school year. All present voted yes.

Transportation

Motion: It was moved by Erikka Henretta, seconded by Lindsey Anderson, to approve the following van drivers for the remainder of the 2023-2024 school year: Kristal Gross and Casey Schweikart. Pending receipts of certifications, clearances, and any other necessary documentation. All present voted yes.

Conference

Motion: It was moved by Lindsey Anderson, seconded by Erikka Henretta, to approve Mrs. Fawn Miller, and Mrs. Karen Farmelo's request to attend the PETE & C Conference in Hershey, PA, on Feb 4-7th. All present voted yes.

Field Trip

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the following field trips:

DCNR PA Quiz Bowl, Date: 01/16/23, Location: Benezette Elk Visitor Center, Students: 8 (gifted), Chaperones: Miller or Daniels, District Van Requested

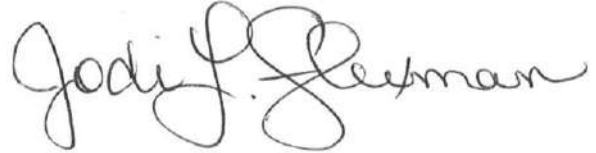
District Mock Trial Competition, Date: 02/14/24, Location: McKean County Courthouse, Smethport, Students: 13, Chaperones: Daniels, Todd's Bus Requested
All present voted yes.

Adjourn

Motion: It was moved by Lisa Beaver, seconded by

Lance Baker, to adjourn the meeting at 7:42 PM. All present voted yes.

Respectfully submitted,

A handwritten signature in cursive script, reading "Jodi L. Flexman". The signature is written in dark ink and is positioned below the phrase "Respectfully submitted,".

Jodi L. Flexman
Business Manager/Board Secretary