

**OFFICIAL MINUTES OF THE REGULAR MEETING OF THE
OTTO-ELDRED BOARD OF EDUCATION**

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred Elementary School Technology Center on Tuesday, February 13, 2024, at 6:31 p.m. The meeting was called to order by President, Cynthia Murphy.

The meeting began with everyone present saying the Pledge of Allegiance.

PRESENT:

BOARD MEMBERS: Lindsey Anderson, Lance Baker, Lisa Beaver, Robert DeLong, Jeannine Gray, Erikka Henretta, Cynthia Murphy, Nate Rodgers, Jolene Schuessler

ABSENT: None

ADMINISTRATION: Matthew Splain, Superintendent; Nicholas LaBella, High School Principal; Lindsay Burns, Director of Student Services/Special Education; Nichole Garthwaite, Elementary Principal; Jodi Flexman, Business Manager/Board Secretary

ABSENT: None

FACULTY/STAFF: Erin Jackson, Ashley Shanahan, Amanda Tanner, Brandon Witmer

VISITORS: Steve Kriner, Rowan Kriner, Cole Palmer, Wanda Stebbins, Anessa Steel

REPORTERS: None

Minutes

Motion: It was moved by Lance Baker, seconded by Lisa Beaver, to approve minutes of the regular meeting held on Tuesday, January 9, 2024. All present voted yes.

At this time, the Board provided time for public comment. Rowan Kriner and Anessa Steel presented information on the theme and location of the prom.

Prom

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the Jr. Class request to hold prom at the Smethport Country Club, on May 4, 2024.

Treasurers Report

Motion: It was moved by Lance Baker, seconded by Lisa Beaver, to approve the January 2024

Treasurer's report as presented. All present voted yes.

Bill List

Motion: It was moved by Lisa Beaver, seconded by Nate Rodgers, to approve the February 2024 bill list as presented. All present voted yes.

Cafeteria Report

Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to approve the January 2024 cafeteria report as presented. All present voted yes.

The Schedule of Accounts and Athletic Fund reports for January 2024 were presented to the Board for their information.

Mrs. Garthwaite presented some testing data and explained some differences between the Acadience and Map Testing. There are several trainings and activities that the faculty and staff will be participating in now and through the summer.

Mrs. Burns reviewed enrollment numbers and anticipates the numbers to hold stable. The Special Education Plan should be available at next month's board meeting. It is due by May 1, 2024.

Mr. LaBella reviewed some of the upcoming events and reported on all the activities and progress Mrs. Jackson has been involved in. The CTC tour for 9th grade is on February 22, 2024. A listing of the post-graduation plans was provided for the board members' information. Mr. LaBella also noted that Mr. Witmer had a successful field trip to Harrisburg.

Mr. Splain briefly discussed the budget release, possible funding for building repairs, and multi-purpose community facilities program options. The Eldred Water Line project will possibly begin in April 2024.

The policy updates have been uploaded to the February online board folder for a second reading.

OESD Health & Safety Plan

Motion: It was moved by Jeannine Gray, seconded by Lisa Beaver, to approve the OESD Health and Safety Plan. All present voted yes.

MOU with OEEA

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the MOU for a post-retirement healthcare option in the CBA to staff otherwise not eligible. All present voted yes.

Calendar

Motion: It was moved by Lance Baker, seconded by Lisa Beaver, to approve the 2024-2025 Tentative School Calendar. All present voted yes.

Dismissal/Delay	Motion: It was moved by Jeannine Gray, seconded by Robert DeLong, to approve Mr. Splain's request for an early dismissal on March 8, 2024, and a scheduled 2-hr delay on March 11, 2024, to hold training for all staff. All present voted yes.
Personnel	Motion: It was moved by Lance Baker, seconded by Jeannine Gray, to approve Boyd Fitzsimmons' resignation for retirement purposes. All present voted yes.
Personnel	Motion: It was moved by Jeannine Gray, seconded by Lisa Beaver, to approve the following staffing options/needs beginning the 2024-2025 school year: Science/Ag/Bio replacement for Boyd Fitzsimmons Additional Kindergarten teacher Intervention position Eliminate the Secondary LS position All present voted yes
Personnel	Motion: It was moved by Erikka Henretta, seconded by Lisa Beaver, to approve the following: Classroom Monitors: Mary Arbor, Beth DeLong, Allison Mericle (Pending Course Completion) Substitute Teacher/Para Educator - Sierra Archer. All present voted yes, except for Robert DeLong who abstained.
Agenda Addition	Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to add an item to the agenda. All present voted yes.
Resignation	Motion: It was moved by Nate Rodgers, seconded by Erikka Henretta, to approve the resignation of Zoey Higley, effective February 23, 2024. All present voted yes.
Supplemental / Volunteer	Motion: It was moved by Erikka Henretta, seconded by Lisa Beaver, to approve the following individuals as Volunteers for the remainder of the 2023-2024 school year: Jolene Schuessler – Track and Field Nathan Mealy & Ethan Flexman - Trap Pending all receipt of certifications, clearances, and all other necessary documentation. All present voted yes.

- Supplemental / Volunteer** **Motion:** It was moved by Erikka Henretta, seconded by Lisa Beaver, to approve Chad Obenrader as the Athletic Director for the 2024-2025 school year. All present voted yes.
- Supplemental / Volunteer** **Motion:** It was moved by Erikka Henretta, seconded by Lisa Beaver, to approve the following
Katie Jo Barrett - Assistant track coach
Jeremy Cressley – Softball Scorekeeper
for the 2023-2024 season. All present voted yes.
- IU9 Elementary Bandfest** **Motion:** It was moved by Lisa Beaver, seconded by Nate Rodgers, to approve Ms. DeCorte's request to host the 2024 IU9 Elementary Bandfest at Otto-Eldred High School on May 20, 2024. All present voted yes.
- Service Agreement** **Motion:** It was moved by Lisa Beaver, seconded by Jeannine Gray, to approve the service agreement with NPRC Dual Enrollment Agreement for 2024-2025. All present voted yes.
- Repository Sale** **Motion:** It was moved by Lisa Beaver, seconded by Erikka Henretta, to decline the bid of \$250 for the said property in Otto Township at 6 Oil Valley Road. All present voted yes.
- Field Trips** **Motion:** It was moved by Robert DeLong, seconded by Erikka Henretta to approve the following field trips for the 2023-2024 school year:
- Area FFA Officer Fun Night, Date: 02/20/2024,
Location: Cowanesque Valley High School,
Students: 8, Chaperones: 1 (Witmer),
Transportation: District Van, Total Estimated Cost: \$88.44
- CTC Tour, Date: 02/21/2024 (or 02/23/2024),
Location: Port Allegany, PA, Students: 37 (6th Grade), Chaperones: 5 (Hendershot & TBD),
Transportation: Todd's Bus, Total Estimated Cost: \$112.10
- CTC Tour, Date: 02/22/2024 (or 02/23/2024),
Location: Port Allegany, PA, Students: 44 (9th Gr)
Chaperones: 2 (Jackson & TBD), Transportation: Todd's Bus, Total Estimated Cost: \$112.10

FFA Area Public Speaking LDE, Date: 03/19/2024 (or 03/20/2024), Location: Wellsboro High School
Students: 8, Chaperones: 1 (Witmer),
Transportation: District Van, Total Estimated Cost: \$225.54

Ag Science – Local Greenhouse Tour, Date: 04/05/2024, Location: Portville & Olean, NY
Students: 8, Chaperones: 2 (Witmer/Gould),
Transportation: District Van, Total Estimated Cost: \$20.10

FFA State Officer Candidate School (SOCS), Date: 04/11/2024, Location: Williamsport, PA, Students: 8, Chaperones: 1 (Witmer), Transportation: District Van, Total Estimated Cost: \$174.20

St. Bonaventure Communications Day, Date: 04/12/2024, Location: Allegany, NY, Students: 15
Chaperones: 1 (Jeannerette), Transportation: Applied for Bus Grant, Total Estimated Cost: \$117.00

FFA-Northern Region Public Speaking LDE
Date: Mid-April TBD, Location: Penn Tech-Williamsport, PA, Students: 8, Chaperones: 1 (Witmer), Transportation: District Van, Total Estimated Cost: \$288.52

Envirothon, Date: 04/18/24 (Study Day), 05/01/24 (Competition), Location: Port Allegany VFW, Students: 20, Chaperones: 1 (Miller), Transportation: Todd's Bus, Total Estimated Cost: \$434.90

FFA-Area Dairy & Livestock CDE, Date: Beginning of May TBD, Location: Hoffman Farm-Shinglehouse, PA
Students: 8, Chaperones: 1 (Witmer),
Transportation: District Van, Total Estimated Cost: \$159.88

Special Olympics, Date: 05/01/2024, Location: Bradford Area High School, Students: 14, Chaperones: 7-9 (Sherwood, Clark, DeLong, TBD), Transportation: Bus requested, Total Estimated Cost: \$119.43

3rd Gr Field Trip, Date: 05/15/2024, Location: Buffalo Museum of Science, Students: 33, Chaperones: 6 (Cochran, Sudbrook, Tanner, Sherwood, Nurse, School-Based, Transportation: Bus requested, Total Estimated Cost: \$600.92

FFA-Spring Farm Bureau Dinner, Date: End of May TBD, Location: Port Allegany VFW, Students: 8, Chaperones: 2 (Witmer/Gould), Transportation: District Van, Total Estimated Cost: \$26.80

PA FFA State Convention, Date: 06/11/2024 – 06/13/2024, Location: Penn State, Students: 40, Chaperones: 3 (Witmer/Gould + TBD), Transportation: Todd's Bus, Total Estimated Cost: \$1363.34

All present voted yes.

**Executive Session/
Adjournment**

Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to move into executive session at 7:57 PM. All present voted yes.

The executive session ended at 8:32 pm.

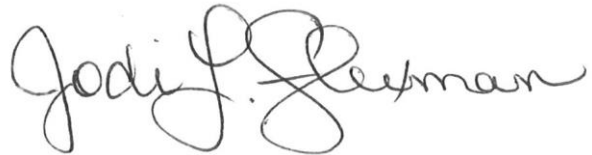
Discipline

Motion: It was moved by Erikka Henretta, seconded by Lisa Beaver, to approve the stipulation of a discipline agreement for a high school student. All present voted yes.

Adjournment

Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to adjourn the meeting at executive session at 8:33 PM. All present voted yes.

Respectfully submitted,



Jodi L. Flexman

Business Manager/Board Secretary